



BREWSTER USD 314 STUDENT CELL PHONE & OTHER PERSONAL COMMUNICATION DEVICE POLICY & GUIDELINES

Phones and other personal communication devices such as smart watches are a major distraction and disruption and not to be used during the instructional day at school. If a message needs to be relayed to a student, please contact the Brewster school office at 785-694-2236 and the message will be delivered. Students may call from the school office as needed. Students in grades 5 and under may not bring cell phones or other personal communication devices to school. Students in grades 6 through 12 are assigned a Yondr Pouch. The Pouch is considered school property and it is each student's responsibility to keep it in good working condition.

DAILY PROCESS

As students **Arrive to School**, before they report to class, they will:

- 1) Turn their phone off. Remove any other personal communication device.
- 2) Place their phone and other communication device inside their Pouch and secure it.
- 3) Store their locked Pouch on their person, in their backpack or locker for the school day.

At the end of the day, students will open their Pouch, and remove their items. Pouch will remain at school.

*Students arriving late or leaving early will Pouch/unpouch their phones in the Main Office before reporting to class.

*Students leaving early for practice or activities will unpouch their phones. It is the coach, sponsor, or advisor's responsibility to manage phones on activities.

*NWKTC students will Pouch their phones and other personal communication devices upon entry of the school before reporting to afternoon classes.

EXCEPTIONS

Pouch may be left unlocked only for a serious medical condition that requires a phone monitor. These are cases such as diabetes where blood sugar is tracked. A health plan is required, coordinated with the school nurse, and kept on file in the office. Anxiety and depression while serious, are not considered exceptions.

VIOLATIONS

If a student loses or intentionally damages their Pouch, a \$30 fee will be assessed for a replacement.

If a student is caught on their phone or with phone unpouched, the following will occur:

First Offense: The phone is collected, the parent notified, and phone is held in the Main Office for the remainder of the school day.

Second Offense: The phone is collected, the parent notified, and phone is held in the Main Office for the remainder of the school day. The student loses the privilege to carry their phone at school for 16 school days.

Third Offense: Results in NO phone carry privileges for the equivalent of one semester.

Examples of damage:



- Ripped
- Cut
- Torn
- Pen/pencil marks
- Bent/cut pin
- Signs of force to black button on flap

Student Signature _____ Date _____

Parent Signature _____ Date _____