

BREWSTER UNIFIED SCHOOL DISTRICT NO. 314

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BREWSTER UNIFIED SCHOOL DISTRICT #314 SCHOOL LIBRARY/ZOOM MONDAY, DECEMBER 18, 2023

Roll Call to Establish Quorum:

The Board President called the December 18, 2023, regular meeting of the Brewster Board of Education to order at 6:00 p.m. in the school library.

Board Members:

Robert Lehman, Member	<u> x </u>
Heather McDonald, Member	<u> x </u>
Mike Palmer, Member	<u> x </u>
Shalah Rall, Member	<u> x </u>
Nicolas Schroeder, Member	<u> x </u>
Kassie Selby, Vice President	<u> x </u>
Sarah Starns, President	<u> x </u>

Others Present:

Clark Coco, Superintendent	<u> x </u>
Jessica McCoy, Principal	<u> x </u>
Tarra Baumfalk, Board Clerk	<u> x </u>
Sandi Bear, Treasurer	<u> x </u>
Seth Carter, CCC President	<u> x </u> 6:56pm

Approval of Agenda with the following Additions/Changes to the Agenda:

Motion was made by Selby and seconded by McDonald to adopt the agenda as presented removing discussion item 7.E "Capital Outlay" and adding discussion item Colby Community College whenever President Seth Carter arrives. Motion Carried: 7 for; 0 opposed.

Open Forum

No one was present to speak under public forum.

Recognitions/Commendations/Presentations

Sarah presented the KASB plaque to board member Robert Lehman for his 13 years of service.

Sarah recognized Trevor Palmer for being selected for the December Bulldog of the Month and recognized Benson Baumfalk for being the December Bulldog Pup of the Month.

Consent Agenda:

A. Approval of Minutes: November 20, 2023, Regular Meeting

B. Approval of Financial Reports

1. November 2023 Cash Summary Report

2. Budget Summary of Funds

3. Activity Reports

C. Approval of Transfers –

D. Approval of Bills –

Type	Check Numbers	Amount
December Payroll	51235 to 51250	\$115,495.17
December Bills	51190 to 51195, 51229 to 51234, 51251 to 51275	\$43,700.80

Motion was made by McDonald and seconded by Rall to approve the consent agenda items as presented. Motion Carried: 7 for; 0 opposed

Reports:

NKESC Report – Robert Lehman

- Bob gave the Northwest Kansas Educational Service Center report.

NWKTC Report – Heather McDonald

- Heather gave the Northwest Kansas Technical College report.

Board President Report – Sarah Starns

- There was no Board President report.

Superintendent's Report – Clark Coco

- Clark presented the importance of SQE and data analytics.
- We asked the staff to give us three things that would make their jobs easier. The list was shared with the board as the district is working to fulfill the items listed.
- Board vision was discussed in how this ties into fulfilling the needs of staff.
- Continued work with district auditor and approving the audit engagement letter.

Principal's Report – Jessica McCoy

- There was a good turnout for the Sagebrush tournament where the gym was full. Michael is working to get some other teams involved next year that are not a part of our league.
- Looking into taking the 4th-8th grade students to Lenora to the Young Ameritowne where they will have a day of exploration and experience running a town. We are excited for this opportunity for our students.
- We are hoping to make it through the next 2 and a half days as the sickness has hit and we are struggling to find enough people to cover.

Discussion/Action Matters:

Motion was made by McDonald and seconded by Palmer to set the non-resident classroom capacity open seats at the current enrollment numbers based on the 2023-2024 school year. Motion Carried: 7 for, 0 opposed.

Discussion was held regarding property, auto, and liability insurance bids for the 2025 fiscal year.

Jessica gave the board updates on the district's internet concerns where we are waiting to receive quotes for the updates that are needed.

Colby Community College President Seth Carter presented to the board on options he believes the college could provide to our students to consider in the future.

Discussion was held regarding class offering recommendations where it was the consensus of the board to look into offering a class for shooting and to continue this discussion in the January board meeting where Dude will come present.

Motion was made by Rall and seconded by Lehman to approve the renewal of the Verkada camera and door system pending a payment plan if it is available vs. paying the full amount at once. Motion Carried: 7 for, 0 opposed.

Discussion was made regarding the interest of having a district grant writer where it was the consensus of the board that this would be beneficial.

Motion was made by Lehman and seconded by Palmer to appoint Andrew Starns on the Recreation Committee through December of 2025. Motion Carried: 7 for, 0 opposed.

Motion was made by Lehman and seconded by Selby to appoint the renewal of Devan Selby on the Recreation Committee for another term through December of 2027. Motion Carried: 7 for, 0 opposed.

Motion was made by McDonald and seconded by Palmer to appoint Chris Hoyt as the Northwest Kansas Library System Board Representative. Motion Carried: 7 for, 0 opposed.

Motion was made by Palmer and seconded by Lehman to renew the Rawlins County Neighborhood Revitalization Plan for another three years. Motion Carried: 7 for, 0 opposed.

Board members Sarah Starns and Bob Lehman will be present on Thursday, December 21st at noon in the library to pass out the staff cash bonuses.

Personnel (eligible for executive session)

Kassie Selby left the meeting.

Motion was made by McDonald and seconded by Palmer to go into executive session at 7:49 p.m. to discuss confidential personnel matters of non-elected individuals pursuant to the exception relating to KOMA, to include the Superintendent and Principal, and to return to the open meeting at 7:51 p.m. Motion Carried: 6 for, 0 opposed.

The board returned to the open meeting at 7:51 p.m. at which time a motion was made by Rall and seconded by McDonald to approve Kassie Selby as the district grant writer on a case by case basis at a rate of \$20/hr. Motion Carried: 6 for, 0 opposed.

Kassie Selby returned to the open meeting.

Motion was made by Lehman and seconded by Palmer to hire Sydney Rogge as the High School Girls Assistant Basketball Coach for the 2023-2024 season. Motion Carried: 7 for, 0 opposed.

Motion was made by Schroeder and seconded by Selby to hire Wade McCoy as the High School Head Track Coach for the 2024 season. Motion Carried: 7 for, 0 opposed.

Motion was made by McDonald and seconded by Schroeder to hire Wade McCoy as the Junior High Head Track Coach for the 2024 season. Motion Carried: 7 for, 0 opposed.

Motion was made by Lehman and seconded by Schroeder to hire Toni Ackerman as a long-term substitute. Motion Carried: 7 for, 0 opposed.

Motion was made by McDonald and seconded by Schroeder to go into executive session at 7:58 p.m. to discuss confidential personnel matters of non-elected individuals pursuant to the exception relating to KOMA, to include the Superintendent and Principal, and to return to the open meeting at 8:03 p.m. Motion Carried: 7 for, 0 opposed.

The board returned to the open meeting at 8:03 p.m. at which time a motion was made by McDonald and seconded by Palmer to accept the resignation of Rosa Garcia as a part-time custodian effective once the position is filled. Motion Carried: 7 for, 0 opposed.

Motion was made by Lehman and seconded by Palmer to accept the resignation of Alyssa Gaede as the High School English Teacher and Yearbook sponsor effective December 31, 2023. Motion Carried: 7 for, 0 opposed.

Motion was made by Starns and seconded by McDonald to go into executive session at 8:07 p.m. to discuss superintendent evaluations with matters pertaining to non-elected

personnel exception under KOMA, and to return to the open meeting at 8:10 p.m. Motion Carried: 7 for, 0 opposed.

The board returned to the open meeting at 8:10 p.m. at which time nothing resulted from executive session.

Future Agenda Items:

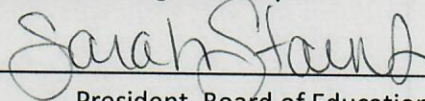
1. Financial Audit Report
2. Board Vision (continued work)
3. Board Appointments to replace NKESC Representative, PDC Representative, Negotiations Representative & Calendar Committee.

Upcoming Events/Meetings:

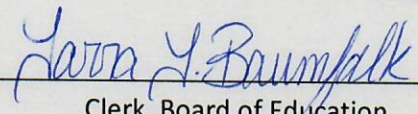
1. Half day of school on Dec. 21st
2. Donuts with Grownups breakfast Dec. 21st from 7:30-8:00am
3. Half day professional teacher day on Dec. 21st
4. School resumes Wednesday, January 3rd
5. Board President & Leadership Teams in Salina, KS
6. Teacher Inservice Friday, January 19th
7. Regular board meeting Monday, January 15th @ 6pm
8. Foundations of Boardsmanship in Goodland, KS from 5-8pm
9. Foundations of Boardsmanship online with three two-hour sessions.

Adjournment:

The Board President adjourned the meeting at 8:11 p.m.



President, Board of Education

Attest: 

Clerk, Board of Education