

BREWSTER UNIFIED SCHOOL DISTRICT NO. 314

P.O. BOX 220 • 127 KANSAS AVENUE
BREWSTER, KANSAS 67732-0220

PHONE (785) 694-2236



FAX (785) 694-2746

www.usd314.k12.ks.us

BREWSTER UNIFIED SCHOOL DISTRICT #314 SCHOOL LIBRARY/ZOOM MONDAY, AUGUST 21, 2023

Roll Call to Establish Quorum:

The Board President called the August 21, 2023, regular meeting of the Brewster Board of Education to order at 6:00 p.m. in the school library.

Board Members:

Robert Lehman, Member	___X___
Heather McDonald, Member	___X___
Mike Palmer, Member	_____
Shalah Rall, Member	___X___
Nicolas Schroeder, Member	___X___
Kassie Selby, Vice President	___X___
Sarah Starns, President	___X___

Others Present:

Clark Coco, Superintendent	___X___
Jessica McCoy, Principal	___X___
Tarra Baumfalk, Board Clerk	___X___
Sandi Bear, Treasurer	___X___
Brynne Purvis, Student	___X___
Carson Schmidt, Student	___X___

Approval of Agenda with the following Additions/Changes to the Agenda:

Motion was made by Selby and seconded by McDonald to adopt the agenda with the removal of discussion/action item 7.E KASB Policy Updates. Motion Carried: 6 for; 0 opposed.

Open Forum

No one was present to speak under public forum.

Recognitions/Commendations/Presentations

There were no recognitions, commendations or presentations.

Consent Agenda:

- A. Approval of Minutes: July Organizational Meeting, July 17, 2023; August 2, 2023, Special Meeting.
- B. Approval of Financial Reports
 - 1. July 2023 Cash Summary Report
 - 2. Budget Summary of Funds (Not available at this time)
 - 3. Activity Reports
- C. Approval of Transfers –
Title II to Title I: \$1,886

D. Approval of Bills –

Type	Check Numbers	Amount
August Payroll (12-month only)	51009 to 51021	\$35,100.30
August Bills	51000 to 51008, 51022 to 51054	\$85,991.08

Motion was made by Rall and seconded by Schroeder to approve the consent agenda items as presented. Motion Carried: 6 for; 0 opposed

Reports:

NKESC Report – Robert Lehman

- Lehman gave the Northwest Kansas Educational Service Center report.

NWKTC Report – Heather McDonald

- There was no NWKTC report.

Board President Report – Sarah Starns

- Sarah reported that she and board members Heather, Kassie and Robert along with Jessica McCoy and Clark Coco would be having lunch and touring the Northwest Kansas Technical College in Goodland tomorrow. Concerns regarding the grass dying has been brought up to her, so she suggested hiring a landscaping company to come assess the issues; or another board member brought up having Lampe Sprinklers come check if it is sprinkling issues first.

Superintendent's Report – Clark Coco

- Clark stopped at the Northwest Educational Service Center in Oakley last week where they had a good meeting to discuss the future.
- He informed the board that this is their district so items later brought up in the agenda are just thoughts for helping to create a vision for the district.

Principal's Report – Jessica McCoy

- Jessica reported the athletic numbers for Fall Sports. There are 8 Junior High Volleyball girls, 5 High School Volleyball girls, 9 Junior High Football boys, 6 High School Football boys and 4 High School Cross Country students.
- Last year our audited enrollment was 114.5 and our current PreK-12 enrollment is 118.
- Continuing to advertise for paras and our open teaching positions.
- She extended the offer for board members to help at events as we are struggling to fill spots.
- We had a good first week of school, we got through it and the different classes offered this year are off to a good start so far.

Discussion/Action Matters:

Students Carson Schmidt and Brynne Purvis presented the senior class trip plans to go to Clearwater, Florida the first week of June 2024, there will be a total of 7 students going plus sponsors Tammy Higerd and her husband. They will travel by plane.

Motion was made by Selby and seconded by Rall to approve the senior class going to Clearwater, FL. Motion Carried: 6 for, 0 opposed.

Jessica McCoy presented the 2023-2024 schedule along with the science changes to the board.

Motion was made by McDonald and seconded by Lehman to approve the 2023-2024 schedule. Motion Carried: 6 for, 0 opposed.

Motion was made by Rall and seconded by McDonald to approve the 4" spandex shorts for the High School Volleyball girls. Motion Carried: 6 for, 0 opposed.

Clark Coco and Tarra Baumfalk presented a five-year fiscal review spreadsheet and graph comparison to the board. Clark shared photos he took of Brewster School and when he was at Washburn Tech for the board to consider future projects needed as well as what they want to use based on our mission statement to look to the future.

It was the consensus of the board to table creating vision statement headings until next month, but board president Sarah Starns would like the board to do it all together and have the staff get together for their input to complete the rest of it.

Motion was made by McDonald and seconded by Schroeder to approve Kassie Selby as the district's KASB voting delegate. Motion Carried: 6 for, 0 opposed.

Motion was made by McDonald and seconded by Lehman to remove Shelly Angelos from the district and activities bank accounts and to add Clark Coco. Motion Carried: 6 for, 0 opposed.

Motion was made by Rall and seconded by McDonald to remove Shalah Rall from the district bank accounts and to add board president Sarah Starns. Motion Carried: 6 for, 0 opposed.

Motion was made by Lehman and seconded by Selby to remove Shelly Angelos from the district credit card account and to issue a replacement district credit card in Jessica McCoy's name. Motion Carried: 6 for, 0 opposed.

Personnel (eligible for executive session)

Motion was made by McDonald and seconded by Schroeder to accept the resignation of Rhett Hickert as the part-time Technology Coordinator effective September 28th, as the Cross Country Coach at the end of the 2023 Fall season, as a Bus Driver effective October 29th and as the High School Track Coach effective August 21, 2023. Motion Carried: 6 for, 0 opposed.

Motion was made by McDonald and seconded by Lehman to accept the resignation of Ben Schroeder as the Junior High Assistant Football Coach. Motion Carried: 6 for, 0 opposed.

Motion was made by Selby and seconded by Lehman to go into executive session at 7:35 p.m. to discuss an individual employee's performance of non-elected personnel exception under KOMA, to include the Superintendent and Principal, and to return to the open meeting at 7:40 p.m. Motion Carried: 6 for, 0 opposed.

The board returned to the open meeting at 7:40 p.m. at which time a motion was made by Rall and seconded by Schroeder to go back into executive session at 7:43 p.m. to discuss an individual employee's performance of non-elected personnel exception under KOMA, to include the Superintendent and Principal, and to return to the open meeting at 7:48 p.m. Motion Carried: 6 for, 0 opposed.

The board returned to the open meeting at 7:48 p.m.

Motion was made by McDonald and seconded by Lehman to hire Heather Parmele as a full-time Paraprofessional and pay a supplemental to be the District Health Coordinator as needed for the 2023-2024 school year. Motion Carried 5 for, 1 (Selby) Opposed.

Motion was made by Schroeder and seconded by Lehman to hire Wyatt Kvasnicka as the High School Assistant Football Coach for the 2023 season. Motion Carried: 6 for, 0 opposed.

Motion was made by Schroeder and seconded by McDonald to hire Chris Schritter as the Head Junior High Football Coach for the 2023 season. Motion Carried: 6 for, 0 opposed.

Motion was made by McDonald and seconded by Selby to hire Wade McCoy as the Junior High Assistant Football Coach for the 2023 season. Motion Carried: 6 for, 0 opposed.

Motion was made by Selby and seconded by Lehman to approve the contract renewal of Rosa Garcia as a part-time Custodian. Motion Carried: 6 for, 0 opposed.

Student Matters (eligible for executive session):

Motion was made by Lehman and seconded by Schroeder to approve the new non-resident student(s) as presented. Motion Carried: 6 for, 0 opposed.

Future Agenda Items:

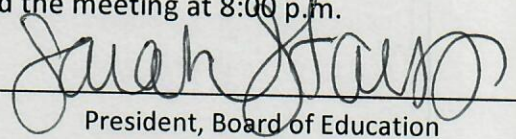
1. 2023-2024 Budget Hearing, Budget Details & RNR Hearing September 18th.

Upcoming Events/Meetings:

1. School Picture Day September 6th.
2. Regular board Meeting, September 18th, 2023 @ 6pm

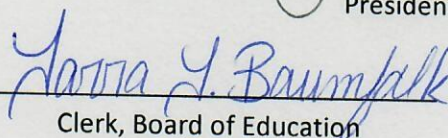
Adjournment:

The Board President adjourned the meeting at 8:00 p.m.



President, Board of Education

Attest:



Clerk, Board of Education